

**Pennsylvania Chapter of the American Planning Association
Executive Committee Meeting
Friday, January 29, 2016
Lancaster County Planning Commission offices**

In attendance:

Brian O'Leary, AICP, Past President
James Cowhey, AICP, President
Amy McKinney, Vice President
Pam Shellenberger, AICP, Past Treasurer
Leah Eppinger, AICP, Secretary

Susan Shermer, APA PA Admin
Kim Gusic, APA PA Admin

New officers met for an orientation meeting. During the meeting, some official business was conducted.

On a motion from Brian O'Leary, and a second from Amy McKinney, the 2016 contract with Shermer & Associates was approved. James Cowhey had emailed the contract to the Executive Committee previously, and the contract fee was previously approved in the 2016 budget with no increase from 2015. The motion passed.

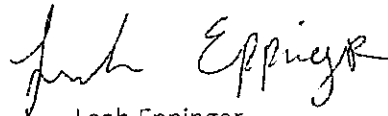
Susan Shermer discussed the fees we pay to maintain our PNC merchant account. She has investigated using Square, and dropping the PNC account. There was consensus to move forward with this plan.

Minutes taken by:



Susan Shermer

Minutes reviewed by:



Leah Eppinger

Minutes approved via email.