



**Pennsylvania Chapter of the American Planning Association
Board of Directors Meeting
Friday, September 9, 2016
Centre Region COG, 2643 Gateway Drive, State College PA 16801**

In Attendance:

James Cowhey, AICP, President
Amy McKinney, Vice President
Justin Dula, AICP, Treasurer
Erica Ehly, AICP, *Legislative Cmte Chair*
Andrew Hartwell, AICP, *Southwest Section*
Sara Pandl, AICP, *Lehigh Valley/Berks Section*
Pam Shellenberger, AICP, *Central Section*

Susan Elks, AICP, PDO, *(via phone on the 2nd half of the call)*
Brian O'Leary, AICP, Past President *(via phone)*
Peter Wulfhorst, AICP, *Northeast Section (via phone)*
Lynelle Bennet *Northeast Section (via phone)*
Susan Shermer, *non-voting*
Kim Gusic, *non-voting*
Herman Slaybaugh, *non-voting*
Stan Lembeck, AICP, PMPEI, *non-voting*

MINUTES

The Board of Directors meeting was called to order at 11:05 a.m. EDT.

Minutes

There was a small correction to a last name in the June minutes. **With the correction, a motion was made by Amy McKinney to approve the Board meeting minutes from June 10, 2016; there was a second from Pam Shellenberger. The motion passed.**

A motion was made by Justin Dula to approve the Executive Committee meeting minutes from August 19, 2016; there was a second from Sara Pandl. The motion passed.

Financial Statements

Justin Dula reviewed the financial statements as of August 31, 2016. There were no questions.

Chapter President Items

- a. Strategic Plan
2015-2018 Strategic Plan: on-going, no new updates
- b. State Planning Board Work Groups
James Cowhey had a meeting with Alex Graziani (Chair of the State Planning Board). There is a charge from Governor Wolf on some planning issues. **The State Planning Board would like input from the Chapter. James will compile responses in time for an October meeting for Alex.**
- c. Shale Energy Policy Committee: on-going progress
Andrew Hartwell will provide James with a name for a SW representative. A policy statement needs to be developed. A strategy and next steps need to be formulated. We need to address how to increase planning grants.
- d. Planners4Health Initiative (Chapter-wide Initiative)

Justin Dula is completing an application on behalf of the Chapter for the Planners4Health Initiative; the application deadline is October 14. Letters of support are needed from the Sections. We would like to hold trainings or webinars. A taskforce is being developed with a minimum of 5 members, but preferably with a planner and health official from each Section. If accepted, Justin Dula will be the project director.

- e. PA Humanities Council/Orton Foundation: Partnership with Chapter
James Cowhey asked the Board if they would like to partner with the Orton Foundation. More information was shared about the PA Humanities Council/Orton Foundation. The Board agreed to the partnership and thought it would be a good opportunity. Email blasts to members can be sent to encourage community involvement. PA Humanities Council/Orton Foundation work by AIPC members would count as pro bono credit for AICP CM credit.
- f. Medical Marijuana: Hot Topic
LVPC provided guidelines and ordinances. Because the PA Department of Health has not yet issued its regulations, any discussion by the Board is premature. We may want to enlist our legislative committee to do some work on this, and to possibly hold a session at the 2017 Chapter conference.

2. Ongoing Business

2016 Conference Allentown: Kim Gusic shared a brief update.

We took a lunch break from 12:20 until 12:45 p.m.

3. COMMITTEE & SECTION REPORTS: Any reports sent to the Chapter were emailed to the Board

- a. Sections
 - LV: Partnering with a professional group; working on the conference
 - SE: Looking at partnerships; getting more attendees to events; mentorship program will be held on October 26
 - Central: PDO scholarship (distributing twice a year); Section is sponsoring some PMPEI courses
 - NW: is working on a section wide training initiative on Stormwater and DEP Permitting
- b. Communications: no update
- c. **Legislative: wants to join APA law group \$25; Board unanimously agreed to this request.**
- d. PODO: no update
- e. PDO: AICP & FAICP will be listed on the PowerPoint at the Chapter conference
- f. Education Committee: no update
 - PMPEI: Reviewed report; 17 courses scheduled this fall; excellence in planning courses award over 40 hours of education; the Award to be presented at the State of the Chapter presentation at the Chapter conference.

The Meeting adjourned at 1:28 p.m. EDT.

Minutes taken by:



Kim Gusic

Minutes reviewed by:

Amy McKinney