



LENDING LIBRARY AGREEMENT:

I, (print name) _____, agree to borrow:

First Choice CD Name: _____

Second Choice CD Name: _____

I agree to borrow the CD for a maximum of five (5) business days. Only one CD may be borrowed at a time. I plan to use the CD from _____ (start date) to _____ (end date).

I agree to return the CD in good condition in its original case. If I fail to return the CD, or fail to return it in good condition in its original case, I will be charged a replacement fee of \$115.00.

Signature: _____

Date: _____

LENDING LIBRARY PROCESSING FEES:

The processing fee for *PA Chapter of APA members*:

_____ \$5.00 for each CD

The processing fee for *non-members*:

_____ \$10.00 for each CD

HOW TO ORDER:

- Send signed agreement with a completed order form and payment to the PA Chapter of APA offices.
- If paying by check, enclose check payable to PA Chapter of the APA and mail to the address on the order form.
- To pay by credit card please email us at info@planningpa.org requesting a *Square* invoice.

PA Chapter of APA Lending Library
Order Form

MAIL CD TO:

First and Last Name: _____

Organization: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Email: _____

Return completed form with payment to:

PA Chapter of APA
587 James Drive
Harrisburg, PA 17112-2273
Fax: 717-545-9247

Questions?
Contact the Chapter Office at
717-671-4510
info@planningpa.org