



**Pennsylvania Chapter of the American Planning Association**

**Board of Directors Meeting**

**Monday, October 2, 2017**

**11:00 a.m. – 1:30 p.m.**

**Centre Region COG, 2643 Gateway Drive, State College PA 16801**

**Attendance:**

James Cowhey, AICP, *President*  
Amy McKinney, *Vice President*  
Leah Eppinger, AICP, *Secretary*  
Justin Dula, AICP (via phone), *Treasurer*  
Susan Elks, AICP (via phone) *PDO*  
Sara Pandl, AICP/RLA (via phone), *Lehigh Valley/Berks Section*  
Steve Pitoniak, *Northeast Section*

Pam Shellenberger, AICP, *Central Section*  
Katie Stringent, *Southwest Section*  
Troy Truax, AICP (via phone), *PDO*  
Kim Gusic (non-voting)  
Susan Shermer (non-voting)  
Stan Lembeck, AICP (PMPEI, non-voting)

**MINUTES**

The meeting was called to order at 11:10 a.m. Introductions were made.

**Minutes**

**A motion was made by James Cowhey to approve the June 9<sup>th</sup> and August 25<sup>th</sup> minutes. Amy McKinney seconded the motion; the motion carried.**

**Financial Statements**

Justin Dula reviewed the financials reports.

**Chapter President Items**

**Education Committee**

James Cowhey reported that the Committee is restructuring. He would like the committee to be a resource for planning students. A new chairperson is needed for this committee. **Katie Stringent would like to join this committee.**

**Leadership Conference in DC**

APA is working to improve their membership services. Student membership is free to any student in any program.

**Elections**

The existing board has been reelected. The Southeast section used the APA consolidated elections process and Justin Dula reported it went well.

**Ongoing Business/Reports**

**Annual Conference**

Kim Gusic provided an update to the Board.

### **Walkability Workshop (DCNR, PennDOT, Department of Health)**

Justin Dula shared an update on walkability workshop. He is looking for volunteers, please contact him. **Sara Pandl will volunteer.**

### **Partnering with DCED/ 50<sup>th</sup> anniversary of the PA MPC**

Denny Puko originally approached the Board on this topic. There is no additional news to report. **James Cowhey will reach out to Denny Puko.**

### **FAICP**

Applications are on schedule and going well.

### **Shale Energy Policy**

No report.

### **Planners 4 Health – shift funds in budget; ongoing initiative**

The budget must be updated by October 15. Some line items may be re-categorized. There are four active working groups: transportation, active group, opioid epidemic, and healthy foods. There is a listserv available to anyone who wants to join. During the Leadership conference in DC, a policy was developed. **Justin Dula will remain chair as the Committee transitions to a volunteer committee as the grant is now over.** Meetings will be every other month.

### **FORM a Bylaws Committee, proposed change**

**Susan Shermer will send members an email to comment on a change in elections' (nominating committee) bylaws.** After a comment period, members will be asked to vote. After the strategic meeting, we may amend the bylaws to have standing bylaws committee.

### **Membership/Communications Committee**

No report at this time.

### **Financial Stability Committee**

No report at this time.

### **FIND a student representative**

Justin Dula recommended a student from the University of Pennsylvania.

We took a lunch break from 12:30 – 1:00.

### **Section Reports** (Please see emails for section reports, if available)

Justin shared a report for the Southeast Section

NJ community development program will be placed in our 'parking lot'.

### **Committee Reports** (Please see emails for committee reports, if available)

Susan Elks share a report from the Professional Development Committee. APA will discontinue special designations in 2018 for AICP, see the PDC report.

We may consider a partnership of the LGA and PODO with PMPEI

The meeting adjourned at 1:29 p.m. EDT.

Minutes taken by:



Kim Gusic

Minutes reviewed by:



Leah Eppinger