TRI-COUNTY REGIONAL PLANNING COMMISSION
INTERN EMPLOYMENT POSITIONS

www.tcrpc-pa.org

Office Location: Dauphin County Veterans Memorial Office Building
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(717) 234-2639
Steven Deck, AICP
Executive Director

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Employment Period: May, 2020 – August, 2020

General Work Hours: 8:00 a.m. – 3:30 p.m. - ½ hour lunch period

Rate of Pay: $10.00/hour, employee benefit package does not apply

The Tri-County Regional Planning Commission is seeking two students to fill summer intern positions to assist with multiple tasks:

**Planning Toolkit Update:** TCRPC plans to update our “Planning Toolkit” during 2020 to include guidance and model ordinance language on a range of planning topics of key interest to our municipalities. Work may include outreach to municipalities to assess areas of need and online research into best practices and a range of available ordinance provisions.

**Traffic Counting:** This task involves the placement and retrieval of portable traffic counters at selected locations throughout the Region. Employee must be capable of lifting, carrying, and placing 30 lb. portable traffic counters. This task also requires the capability of using a 3 lb. hammer to drive 5” spikes into the roadway shoulders. A full-time employee of the Commission will accompany intern. Training will be provided. Manual Counts may require the intern to provide their own transportation and conduct counts individually. Training will be provided.

Selected candidates will ideally switch between the two tasks throughout the summer of 2020.

**Please send resumes by March 31, 2020.**